Acquisitions Addendum to the Central Iowa Collaborative Collections Initiative (CI-CCI) Memorandum of Understanding (MOU)

Each library is expected to identify retention items in their collections following the standard outlined in the MARC 583 field (http://www.loc.gov/marc/bibliographic/bd583.html). This same practice will be used for titles acquired under the shared acquisition policies.

The Acquisitions Task Force will meet a minimum of once per year (called by the Directors Committee) to discuss reconfiguration of retention lists (e.g., lost, missing, discarded items, etc.).

Ultimately, the intention of this agreement is to have a shared vendor for acquisitions to enable efficient coordination of future purchases. The group will employ the following procedures: Prior to ordering a title each participating library will check a central location for CI-CCI holdings. If 2 or more CI-CCI libraries already hold the title, the others will not purchase it unless it is specifically required onsite. The group will periodically assess the effectiveness of this strategy.

Last revised date: October 2015
By signature below, the following official representatives acknowledge having read and understood the agreement and document and agree to be bound by its terms and conditions.

Approved:

**Central College**

_Natalie H. Hutchinson_
Library Director

7/3/13
Date

**Drake University**

_Rod Harshman_
Library Director

26 June 2013
Date

**Grand View University**

_Candice Reed_
Library Director

15 July 2013
Date

**Grinnell College**

_Daniel Stiller_
Library Director

18 June 2013
Date
Simpson College

Cynthia M. Dyer
Library Director

24 June 2013

Date

University of Northern Iowa

[Signature]

Library Director

11/14/14

Date